

Role Summary

The Treasurer works closely with and supports the Director of Finance & Resources and also works with the CEO and the Chair of the Board of Trustees. Their role is to oversee the charity's financial and risk management processes; monitor the charity's income, outgoings and cash-flow forecasting; and maintain a strategic overview of the organisation's financial resources.

Key responsibilities:

- Leading the Board's duty to ensure proper accounting records are kept, financial resources are controlled, and that JfKL is meeting its regulatory requirements as a charity.
- Oversee planning/budgeting processes with participation of the Board and constructively challenge where required.
- Chairing Finance and Risk sub-committees in line with its terms of reference and reporting findings/developments back to the Board of trustees.
- Advising on the financial implications of the charity's strategic plans, maintaining the charity's risk register and overseeing the charity's financial risk-management process.
- Being the point of contact for Board level liaison with external auditors on specific issues in the auditing process and making sure the Board is aware of any key issues.

PERSON SPECIFICATION

Candidates should have:

- A commitment to JfKL and an understanding of its strategic objectives and its work with children and young people.
- An accountancy qualification or an equivalent level of experience and expertise in accountancy and charity finance, possibly gained as a finance director of a medium sized charity.
- Analytical and evaluation skills, demonstrating good judgement.
- Experience in risk management.
- Knowledge of fundraising in the context of trusts and foundations.
- Understanding of the legal duties, responsibilities and liabilities of trusteeship.
- A commitment to building a diverse organisation.
- Good communication and leadership skills, including the ability to explain financial information to all trustees, including those without financial or managerial experience.
- Absolute personal and professional integrity and adhere to the Nolan Principles of Public Life.

Candidates may:

- Have relevant professional or voluntary knowledge of the work of Just for Kids Law.
- Bring lived experience of any aspects of Just for Kids Law's work.
- Demonstrate a track record of striving for social change and greater equity, whether at a local, community or national level.